## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 126 AUGUST 13, 2014 – WORK SESSIONS

# Public Works Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, August 13, 2014, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Bill Oakes, Director, Steve Marx, Connie Bowers

Record @ 00:05

#### **Public Works**

Subject/Description: Interfund Loan to Diking Improvement District 4

**Attachment:** Resolution

**Action Requested:** Approval of an interfund loan from the Island County Road Fund in the amount of \$20,000 to provide funds required to maintain the Diking Improvement District 4 discharge outfall until the process of a maintenance levy for the District can be computed.

Follow Up: Okay with full Board to move resolution forward to a Monday agenda.

#### **Parks**

Subject/Description: Trillium Community Forest – Recreation and Conservation Office (RCO) – Land and Water Conservation Fund (LWCF) Grant Application 12-1613

**Attachment:** Memorandum dated 8/13/14

**Information:** In 2012 the Parks Department applied for a \$500,000 LWCF grant from RCO and was not selected. Recently, more funding became available to the RCO and they are now awarding previously non funded 2012 grant requests. Island County has been selected to receive \$90,000 to be used to build the ADA parking lot off Bounty Loop and part of an ADA trail. **Follow up:** Okay with a majority of the Board.

Subject/Description: Four Springs Purchase and Installation of Infrared Barn Heaters

**Attachment:** Memorandum; Estimate

Action Requested: Purchase of six infrared heaters for the Barn at Four Springs; Total Amount:

\$5908.90 including installation. **Follow Up:** Okay with full Board.

#### **Surface Water**

Subject/Description: Walden Loop Culvert Rehabilitation

Attachment: Memorandum dated 8/1/14; Change Order

**Action Requested:** Approval of revised Scope of Work to include waterproofing of pipe;

Estimated Amount: \$6,956.80.

**Follow Up:** Okay with full Board to move forward to a Monday agenda.

## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 127 AUGUST 13, 2014 – WORK SESSIONS

#### Add-On

**Subject/Description:** Biennium 2015-2017 Rural Arterial Program (RAP), Final Prospectus Attachment: Memorandum dated 8/12/14 from Joe Araucto, to BOCC

**Information:** Public Works will be submitting a final RAP grant funding application for a 1.77 mile portion of Smugglers Cove Road south of Lagoon Point Road to the South Whidbey Island State Park.

#### **Human Resources Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, August 13, 2014 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Bryan Ford, Monica Felici, John Kent, Jackie Henderson, LaRae Brown

Record @ 40:29

**Subject/Description: Job Requisitions** 

**Attachment:** yes **Action Requested**:

#### **Sheriff**

• Deputy Sheriff, replacement position, GD10 Step 3, #070/14 Commissioner Price Johnson moved to approve Job Requisition #070/14. The motion was seconded by Commissioner Johnson and carried unanimously.

#### Clerk

• Deputy Clerk 1- new position - C-7, FT #068/14 Commissioner Price Johnson moved to approve Job Requisition #068/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

#### **Central Services:**

• Micro Computer Support Technician, replacement, C-9 #072/14 Commissioner Price Johnson moved to approve Job Requisition #072/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

#### **Auditor:**

• Deputy Auditor Accounts Payable, replacement, C-9 #071/14 Commissioner Price Johnson moved to approve Job Requisition #071/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

#### Assessor

• Appraiser Trainee, replacement position, C-6 #069/14

#### BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 128 AUGUST 13, 2014 – WORK SESSIONS

Commissioner Price Johnson moved to approve Job Requisition #069/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

**Subject/Description: Status Change Forms** 

**Attachment:** yes **Action Requested:** 

#### **Human Services**

• Change full-time Outreach Mental Health Counselor to 30 hours per week

Change 20 hour per week Outreach Mental Health Counselor to 30 hours per week

**Follow up:** Commissioner Price Johnson moved to approve the personnel status change forms as presented for the remainder of 2014. The motion was seconded by Commissioner Vaughan and carried unanimously.

**Subject/Description:** Lock Down procedures

Attachment: none

**Information:** Safety Committee is looking into Lock-down procedures.

Follow up: Melanie will reach out to Eric Brooks, DEM.

## Sheriff Summary Minutes

Work Session was held between the County Commissioners and the Sheriff on Wednesday, August 13, 2014, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Wylie Farr, Detective David Dennis

**Others Present: Andrew Somers** 

Record @ 01:01:15

Subject/Description: Resolution to dispose of 35 laptops

Attachment: yes

**Action Requested:** Approval of Resolution in the matter of sale or disposal of county property;

35 laptops; (funds will go back into the current expense fund).

**Follow-up:** Okay with full Board to move resolution forward to a Monday agenda.

**Subject/Description:** Personal Services Contract – Hearing Officer

**Attachment**: yes

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Action Requested: Contract between Island County and John Galt, Hearing Officer to preside

over personal property claims; Contract Term: 5 years; Amount: not to exceed \$15,000.00.

**Follow-up:** Okay with full Board to move forward to a Monday agenda.

## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 129 AUGUST 13, 2014 – WORK SESSIONS

## Juvenile & Family Court Services Summary Minutes

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, August 13, 2014, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Andrew Somers

Record @ 01:09:34

Subject/Description: Interagency Agreement between AOC & Island County Superior

Court

**Attachment:** Agreement

**Action Requested:** Approval of Interagency Agreement ICA 15079 between AOC and Island County Superior Court for the support of Family and Juvenile Court Improvement Plan (FJCIP);

Term: 7/1/14-6/30/15;

**Follow up:** Okay with full Board to move forward to a Monday agenda.

# Human Services Summary Minutes

Work Session was held between the County Commissioners and Human Services on Wednesday, August 13, 2014, at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Jackie Henderson, Director, Lynda Richards

Others Present: Greg Banks, Larry Van Horn

Record @ 01:33:06

Subject/Description: Facility update

**Attachment:** yes

**Information:** Human Services is proposing to use the County owned Community Health Center building located at 105 NW 5<sup>th</sup> Street in Coupeville for services provided by the Department. The space is currently occupied by Compass Mental Health. A public hearing is a required for a change in use of the property.

Follow up: Public Hearing scheduled for August 18, 2014 @ 10:15 a.m.

Subject/Description: State Supreme Court Decision on Single Bed Certifications

Attachment: yes

## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 130 AUGUST 13, 2014 – WORK SESSIONS

**Information:** Jackie briefed the Board on State Supreme Court Decision on Single Bed Certifications for individuals who have been determined to be involuntarily committed.

**Follow up:** Jackie will continue to provide updates to the Board.

#### **Health Department Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, August 13, 2014, at 11:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Michele Tefft, Jill Wood, Suzanne Turner

Record @ 02:05:40

#### **Community & Family Health**

Subject/Description: Contract with WA State Health Care Authority and Island County

**Public Health Medicaid Outreach** 

**Attachment:** Contract #1163-35240 Amendment #2

Action Requested: Approval of contract with WA State Health Care Authority and Island

County Public Health Medicaid Outreach; Amendment #2, Contract #1163-35240

Follow up: Okay with full Board to move forward to a Monday agenda.

Subject/Description: Medicare Revalidation Letter for Medicare Part B payments

**Attachment:** Revalidation packet (with redactions) and letter for signature

**Action Requested:** Approval of Medicare Revalidation Letter for Medicare Part B.

**Follow up:** Commissioner Price Johnson moved to authorize the Chair to sign the letter to Noridian Healthcare Solutions agreeing to refund any overpayments of Medicare and Medicaid.

The motion was seconded by Aubrey Vaughan and carried unanimously.

## Facilities Department Summary Minutes

Work Session was held between the County Commissioners and Facilities Department on Wednesday, August 13, 2014, at 11:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: Larry Van Horn, Facilities Director

Record @ 2:17:40

Subject/Description: Department updates

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Attachments: none

**Information:** Larry Van Horn provided updates on the following:

- Jail generator upgrade progress
- NWFRC siding and roofing
- LED lighting for the Commissioners Hearing Room
- Staff work loads
- Flagpole/memorial in front of Administration Building
- Use of inmates to clean up parking lots/manholes
- Parking lot stripping

## Planning & Community Development <u>Summary Minutes</u>

Work Session was held between the County Commissioners and the Planning Department on Wednesday, August 13, 2014 at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Staff Present: David Wechner, Director, Paula Bradshaw, Brad Johnson, Will Simpson

Record Part 2 @ 00:05

## Subject/Description: Status of the SMP update and next steps

**Attachment:** Memorandum dated 8/12/14 from Brad Johnson, to BOCC/Attachment B- Island County's response to DOE changes – aquaculture/Attachment C- Island County's response to DOE changes – non aquaculture

**Information:** Brad Johnson reviewed the changes requested by the Department of Ecology, the reason for the change, and how Planning & Community Development is proposing to address it.

The Board addressed the outstanding issues and with the exception of finfish aquaculture approved staff transmitting a draft response to the DOE.

**Follow up:** The Board requested a meeting with DOE to discuss finfish aquaculture.

## Commissioners Agenda Summary Minutes

The County Commissioners met during Work Session on Wednesday, August 13, 2014 at 10:35 a.m. and 2:50 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member Aubrey Vaughan, Member

Record Part 1 @ 31:15

## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 132 AUGUST 13, 2014 – WORK SESSIONS

Subject/Description: NACo Annual Conference follow up

**Attachments:** yes

**Information:** Commissioner Price Johnson reported on the following:

- NACo Prescription Discount Card Program Free inserts provided that can be put in tax statements. Okay with full Board to submit application for Island County.
- **PetData On-Line Animal Licensing –** Okay with full Board to forward information to Treasurer's Office.
- Make the Connection Veterans On-line Resource Information forwarded to Jerry Pfannenstiel, Veterans Case Manager, Human Services

Record Part 2 @ 01:41:52

#### Subject/Description: Consider applicants for Law & Justice Council vacancy

**Attachments:** yes

**Action Requested:** The Board considered applicants for the vacancy on the Law & Justice

Council, Position #5.

**Follow up:** Okay with full Board to move recommendation forward to a Monday agenda.

## Subject/Description: WCRP Cyber Liability Program/XL Insurance Policy

**Attachment: yes** 

**Action Requested:** WCRP Cyber Liability Insurance; Amount: approximately \$3,731/year. **Follow up:** The full Board approved notifying WCRP of Island County's interest in participating in the cyber insurance program.

# Subject/Description: Definition of Waters of the U.S. under the Clean Water Act Attachments: yes

**Discussion:** Commissioner Price Johnson noted that the proposed "waters of the U.S," regulation from the EPA and the Corps could have a significant monetary impact and it is unclear how the proposed definitional changes may impact local government. NACo has strongly encouraged counties to submit written comments. Comments are due by October 20, 2014.

**Follow up:** Commissioner Johnson will discuss the regulation with Bill Oakes and will draft an Island County specific comment letter prior to October 20, 2014.

## BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 133 AUGUST 13, 2014 – WORK SESSIONS

**BOARD OF COUNTY COMMISSIONERS** 

	ISLAND COUNTY, WASHINGTON
	Jill Johnson, Chair
	Helen Price Johnson, Member
	Aubrey Vaughan, Member
ATTEST:	
Debbie Thompson, Clerk of the Board	